



**Petty Cash Voucher**

**Name :**  
**Designation :**

**Date:**  
**Voucher No:**

SL	Description	Amount
<b>In word :</b>	<b>Total</b>	

\_\_\_\_\_  
Recipient's Signature

\_\_\_\_\_  
Accounts Officer

\_\_\_\_\_  
Authorised Officer



**Petty Cash Voucher**

**Name :**  
**Designation :**

**Date:**  
**Voucher No:**

SL	Description	Amount
<b>In word :</b>	<b>Total</b>	

\_\_\_\_\_  
Recipient's Signature

\_\_\_\_\_  
Accounts Officer

\_\_\_\_\_  
Authorised Officer